

**GREAT LAKES
SHRINE CLOWN UNITS
ASSOCIATION**



BY-LAWS

**The
Great Lakes Shrine Clown Units Association**

BY-LAWS

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ARTICLE I

Name

This organization shall be known as the Great Lakes Shrine Clown Units Association, and may hereinafter be referred to as THE ASSOCIATION, THIS ASSOCIATION, and/or THE GLSCUA.

ARTICLE II

Purpose

- Section A.** The purpose of this organization shall be to promote and Advance the interests of Shrine clowning and the Clown Units which are constituent of the member temples of the Great Lakes Shrine Association (GLSA), specifically those In the states of Illinois, Indiana, Michigan, Ohio, And the Province of Ontario, Canada. This objective shall Be to develop fraternal relations with the Member Units in The GLSA by promoting better understanding and cooperation: To afford opportunities for exchanging ideas, and experiences: To advance the tradition of Shrine Clowning and, the excellent Reputation of the Shrine and its philanthropy.
- Section B.** Furnish assistance in the formation of new Clown Units so they may more rapidly gain acceptance With their Potentates; to acquire a stature which will Reflect credit on all Shrine Clowns, particularly the Members of the GLSCUA: to avoid the pitfalls, frustrations, and mistakes inherent in the learning Process of any new avocation.
- Section C.** To earn member Clown Units respect, cooperation And acceptance. Their manifest heritage as an integral part of any completely balanced shrine Parade or promotional event.
- Section D.** To keep all Units informed of Imperial Restrictions and our own restrictions dictated By good taste and safety. Negotiate and discuss With the Imperial Council any edict or Restriction which may seem unwarranted or

Severe. This shall be the duty of the Executive Committee.

Section E. Publication and Distribution of
Education and other information

1. To prepare and distribute a
Periodical, pamphlet or brochure,
Promulgating minimum standards
Of dress, decorum and activities.
- 2 To encourage an exchange of ideas,
including clown acts, methods and
types of make-up, and any other such
pertinent information which may enable
GLSCUA members to be more effective
Clowns.
3. To recognize the need to exchange ideas,
Acts, methods and types of make-up
information.
4. To encourage entertainment activities to
Children's hospitals, the infirm, etc.
5. To provide entertainment at social or fund
raising functions as requested by the Potentates
of our Member Temples.
6. Each Member Unit should be encouraged to
Contribute such educational information as
often as possible to assist in the achievement
of this objective.
7. The publication of this periodical shall be the
Duty of the Committee for Information and
Education.

Section F **Shoulder Patches**

1. The Association shall provide to its
Members (at cost), a shoulder patch
Bearing the embroidered logo of the
GLSCUA.

2. Patches shall be permanently affixed
And worn on the left sleeve of the clown
Costume approximately two inches from
the shoulder seam.
3. Members competing at *any level* of competition
Are required to have said patch displayed as
prescribed above.
4. All members of the GLSCUA should
remain cognizant of the fact that these
patches are a means of identification to
parade marshals and others. Patches
should not, therefore, be loaned or otherwise
distributed to anyone not entitled to wear
The same

Section G Absence of the shoulder patch affixed
To the left shoulder, or sleeve of his
Costume shall disqualify the individual
From competition, or to a share in the
Prizes. The director of each Clown Unit
Shall be responsible to the Association in
Assuring that every man in his Unit, during
Unit competition is a bona fide member of
Said Unit and the Great Lakes Shrine Clown
Units Association.

Article III - Membership

Section A The membership of this organization shall be
Comprised of the Shrine Temple Clowns Units
In Article 11, Section A. The temple must be
In good standing with the Great Lakes Shrine
Association to qualify its Clown Unit for
Membership in the GLSCUA.

Section B Each member Clown Unit shall be
Apportioned official representative (s) or
Delegate (s) as follows:

1. Each Clown Unit shall select only active
Members as official representatives for
their unit.

Each member Clown Unit shall be entitled
To two (2) representatives.

- (a) Member Units shall be allowed more
Than two (2) representatives only when
Qualifying under Article 111, Sections 3,
5, and 6.
- (b) Upon presentation of the proper
Credentials, representatives qualifying
Under Article 111, Sections B. C. E. and
F. shall be seated at the annual meeting
As their Unit's voting delegate.

Section C. Officers of the GLSCUA elected as provided in
Article 1V. shall be representatives at large and
entitled to all the rights and privileges of elected
representatives. No member Clown Unit whose
representative (s) is (are) elected to an Association
office shall be deprived of representation as
apportioned herein.

Section D. All Past Presidents of the GLSCUA shall be
representatives for a period not to exceed three (3)
Years commencing with the expiration of their
term as President. Each Past President under this
Section shall be entitled to all the rights and
Privileges of a voting delegate

Section E. The Executive Committee of the GLSCUA
May, by a two thirds (2/3) vote of the committee
Members present at any session, elect as
Emeritus Member of the Executive Committee,
Any delegate who has been a representative for
Five (5) consecutive years. Emeritus shall be
Entitled to all the rights and privileges of
Regular members.

Section F.

Membership-At-Large Unit

Shrine Clowns in Good standing with their Blue Lodge and Shrine Center who are not
members of a GLSCUA Unit, may join this unit to be able to compete in GLSCUA
competitions. Members at Large do not have voting rights in GLSCUA and may not hold
an elected Office in GLSCUA. Additionally, Members at Large must pay the current
membership and patch fees.

Article IV

Officers

Section A. The officers of this Association shall be President, First Vice President, Second Vice President, Sergeant at Arms, Secretary, Treasurer.

Section B. The officers designated in this article shall be Elected by a majority vote of the voting delegates At the annual meeting.

1. The Secretary and Treasurer shall not be Members of the same Clown Unit.
- (a) The Secretary and Treasurer shall keep separate and complete duplicate records of all business and financial reports of GLSCUA. These records shall be kept current.
- (b) This provision is an attempt to preclude the loss of records By accidental means, either to the officer or his property.

Section C.

Term of Office

1. The term of office shall be (1) year and shall expire when a successor is duly installed
2. In the event of the death or resignation of a line officer during his term of office, the remaining line officers shall advance as governed by Section A of this article.
3. The President shall appoint a replacement (s) to fill remaining vacancies created by line officers.
4. In the event of the death or resignation of Either the Secretary or Treasurer, the President shall appoint a replacement.

Section D. Eligibility for office in this Association shall be As follows:

1. Active membership in a member Clown Unit in good standing in the GLSCUA.
2. No two (2) members from the same Temple, or Temple Clown Unit may hold line offices at the same time.

Section E. Nominations, Endorsement and Electioneering

1. Nominations for officers shall be made at the Annual Meeting.
2. Nominating speeches shall be limited to one per candidate.
3. Nominating speeches may not exceed five (5) minutes in length.
4. No seconding speeches shall be permitted.
5. A member Clown Unit may adopt Resolutions endorsing one of its members as a candidate for office. Such resolutions may be sent to the various representatives and/or other member Clown Units.
 1. Resolutions shall be presented During nominations.
6. Electioneering shall not be permitted during The conduct of any officially called meeting.
7. Upon complaint of electioneering, the Executive Committee shall meet and review the merits of any such complaint.
 1. A satisfactory finding of charges for cause against any candidate accused of electioneering shall disqualify him as a candidate for any office in the Association for the term in dispute.
 2. A candidate disqualified under the terms of this Article shall remain ineligible until the next regularly scheduled election of officers (one year hence)

3. For the purpose of this Article, the definition of Electioneering shall include but not be limited to the following:
 - (a) The use of any smear tactic against another candidate for office.
 - (b) Use of any means to unduly influence the vote outcome either for or against a particular candidate.

Article V

Duties of Officers

Section A. President

1. The President shall preside at all meetings, Appoint all committees, and perform such Other duties as ordinarily pertain to this office.
2. The President shall be a member ex-officio of All committees.

Section B. First Vice President

1. The absence of the President, the First Vice President shall assume the duties of the President.
2. The First Vice President shall be the Director Of Competition at the Mid-Winter Convention And the GLSA Convention.

Section C. Second Vice President

1. In the absence of the President and the First Vice President, the Second Vice President shall assume the duties of President.
2. The Second Vice President shall assume the duties of the First Vice President in his absence.

Section D.**Sergeant at Arms**

1. The Sergeant at Arms shall tile the door at all meetings.
2. He shall preserve order and decorum
3. He shall verify the credentials of all declaring
Themselves voting representatives.

Section E.**Secretary**

1. The Secretary shall receive all monies paid into
The Association and pay the same over to the
Treasurer, taking his receipt therefore.
2. He shall keep a regular account of the proceedings
of the Association.
3. He shall keep a regular account of his revolving
Petty cash account and submit his expenditures from
The same to the Treasurer for accounting and
reimbursement.
4. The Secretary shall be an ex-officio member of all
Committees.
5. The Secretary shall issue notices of all meetings
called by the President.
6. The Secretary shall forward all monies (except those
in his petty cash account) to the Treasurer within
fifteen (15) days of receipt.
7. The Secretary shall forward members' dues cards to
The Member Units within fifteen (15) days of receipt of the
Unit's dues.
8. The Secretary shall perform such other duties as pertain
To his office.

Section F.**Treasurer**

1. The Treasurer shall receive all monies from the
Secretary, keep a regular account of the same and pay
them out on the order of the President and the consent

of the Executive Committee.

2. The Treasurer shall render a financial report at the Annual Meeting.

Article VI

Meetings

Section A. Annual Meeting

1. There shall be an Annual Meeting. The Annual Meeting shall be held at the discretion of the President at either the GLSA Convention or the Mid-Winter GLSCUA Convention.
2. A quorum for the Annual Meeting shall consist of not less than twenty-five (25) percent (25%) of the voting delegates.

Section B. For the purpose of facilitating the transaction of business At the Annual Meeting, voting shall be vested in the voting Representative (s) of each member Clown Unit in good standing, Members of the Executive Committee and members Emeriti.

Section C. Special Meetings

1. Special meetings may be called by the President and Three members of the Executive Committee.

Section D. Mid-Year Meetings

1. The GLSCUA Mid-Year meeting or Convention will Be held at a location designated by the President for The following purposes:
 - a. conducting Executive Board business
 - b. Presenting make-up and skit seminars and Competition
 - c. holding competitions
2. Costs will be borne by the Temple Clown Unit hosting A Mid-Winter Convention except where the Executive Board votes additional allowances.

Article VII

Committees

Section A. Executive Committee/Board

1. The Executive Committee shall consist of the elected officers of this Association, Past Presidents serving in their three year capacity as Past President and Members Emeritii.
2. The Executive Committee shall meet at such times as the President and three members of the Committee determine.
3. Three members of the Executive Committee plus the Secretary shall constitute a quorum of the Executive Board.
4. The Executive Board shall exercise general supervision over the affairs of the Association and shall consider such business as is referred to it.
5. The Executive Board shall render reports on all matters it considers.
6. All officers of the GLSA shall be members ex-officio of the Executive Committee.
 - a. GLSA officers shall have no vote on matters of the Executive Board unless such officer is a bona fide Member of the Executive Board.
 - b. The Executive Committee shall serve as liaison with the Imperial Divan and act in the manner set forth in Article 11, paragraph (d)

Section B. Standing Committees

1. Commencing with his installation, the President shall appoint the following standing committees: the members of these committees whose members shall serve from installation of officers to installation of officers.
 - a. Jurisprudence and Laws Committee
 - (1) The Jurisprudence and Laws Committee shall

receive all proposals to revise, alter or amend these by-laws.

- (2) It shall consider other legal questions or matters and report the same in writing to the Executive Committee.
- (3) This Committee shall meet not less than one day prior to the meeting of the voting delegates at the Annual Meeting.

b. Registration and Credentials Committee

- (1) The Registration and Credentials Committee shall be responsible for examining voting member credentials at the Annual Meeting, and to report on the same to the Executive Committee.
- (a) The Sergeant at Arms shall chair this Committee.

c. Information and Education Committee

- (1) The Information and Education Committee shall maintain such pertinent information pertaining to clowning, its development, history and (current) standards to better enable the members of this Association to achieve its objectives.
- (2) This Committee shall distribute a pamphlet, brochure and/or periodical information material as set forth in Article 11, paragraph (e)

(d) Finance and Auditing Committee

- (1) The Finance and Auditing Committee shall examine the books and vouchers of the Treasurer: such other Committees, officers and members of the Association who may have possession of funds of the GLSCUA.
- (2) It shall annually recommend such appropriations as may be necessary to meet the anticipated expenses of the Association for the ensuing year.

(e) Membership

- (1) The Membership Committee shall devise plans

to recruit Clown Units for membership
in the Association.

(f) Time and Place

- (1) The Time and Place Committee shall consist of the Second VP and appointed others necessary to employ the objectives of this Committee.
- (2) This Committee shall be responsible for securing lodging, meeting places, competition sits, and such logistics as are necessary to present at Annual Meeting when there is no Host Temple available for these responsibilities.
 - (a) The Second Vice President shall chair this Committee.
 - (b) This Committee shall include at least one member of the GLSCUA President's Clown Unit.
- (3) All committees shall consist of no less than three members of the Association in good standing.
- (4) A majority of any committee (except the Executive Committee) present shall constitute a quorum.
- (5) The President shall appoint one member of Each committee as chairman except as otherwise Provided in these by-laws.
 - (a) The Committee Chairman shall receive All reports and/or other documents submitted To the committee; call its members together to Consider matters properly before it; preside at All committee meetings and: report the work of the committee to the Executive Committee or Association as directed.
- (6) A majority of any committee (except the Executive Committee) present shall constitute

a quorum.

- (7) The President shall appoint one member of each Committee as chairman except as otherwise Provided in these by-laws.

- a. The Committee Chairman shall receive all reports and/or documents submitted to the committee; call its members together to consider matters properly before it; preside at all committee meetings and; report the work of the committee to the Executive Committee or Association as directed.

Section C. Ad Hoc Committees

- (1) Special, or ad hoc committees may be appointed by the President at any time.
- (2) Ad hoc committee's shall expire at the conclusion of the Purpose for their existence.

Section D. International Shrine Clown Association representative

1. The junior Past President of the Association shall Be the ISCA Representative for one year.
2. The ISCA Representative duties shall be liaison with The ISCA.

Article VIII

Dues and Initiation Fees

Section A. The initiation fee for Unit membership in the GLSCUA shall be a one-time Twenty-five dollars, US (\$25.00) fee per Unit and shall be payable with the application for membership.

Section B. The annual per capita dues of the Association shall be Established by the Executive Committee and payable on January 1, each year. Dues shall cover the period from January through and including December 31. Dues received after March 31, will be assessed at an additional two dollar and fifty cents (\$2.50) US per capita.

1. Adjustments in dues shall be put on the floor at the Annual Meeting and shall pass on the simple majority of the voting delegates.

Section C. All dues collected by the GLSCUA from member clown units shall be used solely to advance the purposes outlined in Article 11 of these by-laws.

Article IX

Miscellaneous

Failure or refusal to comply with the provisions of the by-laws shall be grounds for review by the Executive Committee to determine if cause shall exist. On a finding cause, the Executive Committee shall be empowered to suspend or revoke the membership privileges of any member or Member Unit.

Article X

Business

Section A. Order of Business

1. Call to order
2. Invocation
3. Pledge of allegiance
4. Roll call and seating of voting delegates
5. Reading of minutes
6. Officers' reports
7. Committee reports
8. Reading of bills
9. Reading of communications
10. Unfinished business
11. New Business
12. Election of officers
13. Good of the Association
14. Adjournment

Section B. Conduct of Business

1. Parliamentary Procedure shall be governed by Roberts Rules of Order

Article XI

Amendments

- Section A.** Proposed changes in these by-laws shall be submitted to the Secretary ninety (90) days prior to an Annual Meeting.
- Section B.** The Secretary shall distribute copies of said proposed changes to each Member Clown Unit sixty (60) days in advance of an Annual Meeting.
- Section C.** Proposed changes shall automatically become a stipulated matter of New Business and must be acted upon at the forthcoming Annual Meeting.
- Section D.** A two thirds (2/3) vote of the voting representatives shall be Necessary for the adoption of any amendment to these by-laws.
- Section E.** By-laws changes adopted by the voting delegates shall take Immediate effect.

Adopted on this day of April 19th, 2024

Revised changes submitted by the Executive Committee and approved by GLSCUA Membership on September 15, 2023.

By-Laws Committee is of the Executive Board members present:

President	-	Moe Jacobs
Vice President	-	Ed Senzig
2nd Vice President	-	Chad Denton
Sgt. At Arms	-	Ted Cline
Secretary	-	Past President Richard Gaines
Treasurer	-	Past President Wes Whiteside

Signed: 
2025 GLSCUA President – Moe Jacobs

Attested by: 
Secretary – Richard Gaines